

Zapata Co. WCID
Regular Board Meeting Minutes
Wednesday, July 27, 2022

The regular meeting of the Board of Directors of Zapata County Water Control & Improvement District (Highway 16E) convened on July 27, 2022 at 10:05 a.m. at the office of the District, pursuant to notice duly given as required by law.

1. Call Meeting to Order. A quorum being present Secretary/Treasurer Ramiro Ramirez, Jr. called the meeting to order and presided.
2. Roll Call. Directors present when the meeting was called to order were: Jaime A. Gonzalez, Ramiro Ramirez, Jr., Sergio Lozano, J.J. Benavides, Field Supervisor, Mireya Bustamante, Office Manager and Neida Guerra, Office Assistant. Jesse Porras and Hildegardo Flores were absent.
3. Certification of Meeting Notice. It was determined that the notice of the date, place, and time of meeting was posted in accordance with Texas Government Code 551.043.
4. Invocation and Pledge of Allegiance. Ramiro Ramirez, Jr. led the Board in the invocation and pledge of allegiance.
5. Public Comment Period. No one appeared. No Comment was received in any form prior to the meeting.
6. Minutes: The minutes of the June 29, 2022 regular Board meeting were read, reviewed and discussed. The motion was made by Mr. Lozano and seconded by Mr. Gonzalez to approve the minutes. Following a discussion, motion unanimously carried.
7. Field Supervisor's Report. Presented and discussed.
8. Attorney's Report. – Presented and discussed.
9. District's Engineer's Report. – None
10. Proposed Budget for 2022 – 2023 was considered and discussed. The budget for the fiscal year beginning September 1, 2022 was generally discussed. A proposed budget and a proposed tax rate will be discussed at a Special Board Meeting to be held on August 8, 2022.
11. Office Building
 - 11.1 Floor repairs – This Item tabled for next Board meeting
 - 11.2 Parking awning – Status report was given, construction has not yet commenced.

12. Rules and Policies: Following a discussion, the motion was made by Mr. Gonzalez and seconded by Mr. Lozano to adopt new addition of rule and/or policy in respect to issuance of payroll checks. New rule and/or policy will state wages will be paid twice a month, on the 15 day and the last day of every month. Payroll checks will be issued to the employees on the 15th and the last day of the month. Should a payroll date fall on a holiday or weekend, checks will be issued out on a work day before.
13. Salomoneno Booster Station Relocation. Tabled for the next Regular Board meeting.
14. District Boundary: Review and approval of revised metes and bounds description of the District was tabled for the next regular Board meeting.
15. Zapata Waterworks. Report on boundary of Zapata County Waterworks service area was tabled for the next regular board meeting.
16. TCEQ Water Conservation and Drought Contingency Plans. Tabled for next Regular Board meeting.
17. Annexation. No annexation petitions were received.
18. Financials Reports: The reports for June 2022 were presented, reviewed and discussed.
19. Payable accounts and payroll checks paid for the month of July 2022 were discussed and Reviewed. Payments were approved as presented.
20. Communications - None
21. Adjournment: It was noted that the next Regular Board meeting will be held on Wednesday, August 24, 2022 at 10:00 a.m. There being no further business, the meeting was adjourned 10:58 a.m.

8/24/22
Date Approved

Hildegardo Flores
Hildegardo Flores, President

Ramiro Ramirez Jr.
Ramiro Ramirez, Secretary