

Zapata Co. WCID
Regular Board Meeting Minutes
Wednesday, April 27, 2022

The regular meeting of the Board of Directors of Zapata County Water Control & Improvement District (Highway 16E) convened on April 27, 2022 at 10:06 a.m. at the office of the District, pursuant to notice duly given as required by law.

1. Call Meeting to Order. A quorum being present Vice-President Jaime Gonzalez called the meeting to order and presided.
2. Roll Call. Directors present when the meeting was called to order were, Jaime A. Gonzalez, Ramiro Ramirez, Jr., Jesse Porras, Sergio Lozano, J.J. Benavides, Field Supervisor, Mireya Bustamante, Office Manager and Neida Guerra, Office Assistant.
3. Certification of Meeting Notice. It was determined that the notice of the date, place, and time of meeting was posted in accordance with Texas Government Code 551.043.
4. Invocation and Pledge of Allegiance. Jaime A. Gonzalez led the Board in the invocation and pledge of allegiance.
5. Public Comment Period. No one appeared. No comment was received in any form prior to the meeting.

President Hildegardo Flores arrived and presided the remainder of the meeting.

6. Minutes: The minutes of the March 30, 2022 regular Board meeting were read, reviewed and discussed. The motion was made by Mr. Ramirez and seconded by Mr. Lozano to approve the minutes with minor errors to be corrected. Following a discussion, motion unanimously carried.
7. Field Supervisor's Report. Presented and discussed.
8. Attorney's Report. – Presented and discussed.
9. District's Engineer's Report. – None
10. Office Building: Discuss and take action on floor repairs and addition of a parking awning. -This item tabled for next Board meeting.
11. Discuss and take action in regards to deleting or increasing names of authorized signees on the District's bank accounts or changing/ switching of names. – This item tabled for the next Board meeting.
12. Rules and Policies: This item tabled for the next Board meeting.

13. Discuss and take action on reassignment of Board Members positions - Table this item for the next Board meeting.
14. Personnel. The motion was made by Mr. Porras and seconded by Mr. Lozano to approve a 5% salary/cost-of-living increase for the District's employees effective May 1, 2022. Following a discussion, the motion unanimously carried. It was the consensus of the Board that the employees should be informed that they cannot expect a raise each year.
15. Salomoneno Booster Station Relocation Project: Board discussed and considered the offer of J. Flores & Sons Cattle Co., Ltd., as recommended by the District's engineer, to convey acres for new booster site in consideration of the District furnishing 3 loads of caliche. The motion was made by Mr. Ramirez and seconded by Mr. Lozano to accept the offer. Following a discussion, the motion unanimously carried.
16. Villa Road and Bustamante Waterline Replacement Project. It was noted that due to the inability of the Contractor, Jose L. Guevara, Jr., d/b/a J&C Investments, to timely receive certain materials needed for the project, because the District had the needed materials in its inventory, the Contractor proposed, and the District agreed, to loan the materials to the Contractor and the Contractor replenish the District's inventory when the materials were delivered to the Contractor. However, the Contractor has failed to replenish the District's inventory, and the District is withholding the retainage until the Contractor replenishes the District's inventory. The contractor now proposes that the District purchase the replacement materials and deduct the cost of the replacement materials from the retainage. The motion was made by Mr. Ramirez and seconded by Mr. Lozano to approve and accept the proposal of Jose L. Guevara, Jr., d/b/a J&C Investments that the District purchase the replacement materials, deduct the cost of the replacement materials from the retainage, and pay the balance of the retainage to Jose L. Guevara, Jr., d/b/a J&C Investments. Following a discussion, the motion unanimously carried.
17. Financial Reports: The reports for March 2022 were presented, reviewed and discussed.
18. Payable Accounts and payroll checks paid for the month of April 2022 were discussed and reviewed. Payments were approved as presented.
19. Communications – None

20. Annexation: Status report was given on the annexation of 325.1804 acres owned by Don Jose Land & Cattle Co., Ltd. The Annexation Order has not yet been filed. The check payable to the County Clerk to pay the filing fees will be issued at this meeting..
21. District Boundary Map: Motion was made by Mr. Porras and seconded by Mr. Ramirez to delay preparation of revised boundary map pending future District growth/ changes.
22. Adjournment: It was noted that the next Regular Board meeting will be held on Wednesday, May 25, 2022 at 10:00 a.m. There being no further business, the meeting was adjourned 12:53 p.m.

5/25/22

Date Approved

Jaime A. González

Hildegardo E. Flores, President

Ramiro Ramirez Jr

Ramiro Ramirez, Jr., Secretary