

Zapata Co. WCID  
Regular Board Meeting Minutes  
Wednesday, December 17, 2025

The regular meeting of the Board of Directors of Zapata County Water Control & Improvement District (Highway 16E) convened on December 17, 2025, at 10:00 a.m. at the office of the District, pursuant to notice duly given as required by law.

1. Call Meeting to Order. A quorum being present, President Ramiro Ramirez, Jr., called the meeting to order and presided.
2. Roll Call. Directors present when the meeting was called to order were: Ramiro Ramirez, Jr., Jesse Porras, Sergio Lozano, and Santiago Hernandez. Also present were: Mireya Bustamante, Office Manager, and Veronica Bustamante, Office Assistant. Absent: Gabriela De Los Santos
3. Certification of Meeting Notice. It was determined that the notice of the date, place, and time of meeting was posted in accordance with Texas Government Code 551.043.
4. Invocation and Pledge of Allegiance. Ramiro Ramirez, Jr. led the Board in the invocation and Pledge of Allegiance.
5. Public comment: No one appeared. No comment was received in any form prior to the meeting.
6. Minutes: The minutes of the November 19, 2025, Regular Board meeting were read, reviewed, and discussed. The motion was made by Sergio Lozano, seconded by Santiago Hernandez, to approve the minutes of the November 19, 2025, regular Board meeting. Following a discussion, the motion was carried unanimously.
7. Audit, Adrian Webb, CPA, presented the district's financial audit beginning September 1, 2024 and ending August 31, 2025. After being reviewed and discussed by the Board, Jesse A. Porras made a motion to approve the audit. It was seconded by Sergio Lozano, following a discussion, the motion unanimously carried.
8. Field Supervisor's Report. – An oral report was given by Juan Delgado, field supervisor.
9. Attorney's Report. – A report was presented and discussed.
10. District Engineer's Report – A report was presented and discussed.
11. Booster Station Projects:
  - 11.1 La Mota Booster Station Upgrade. Project is on schedule.
  - 11.2 Bustamante Booster Station Upgrade. Project is on schedule.
  - 11.3 Flores Booster Station-Construction. Construction is almost completed, but the December 31 deadline for putting the station into service will not be met because

the agreement for electric power service has not yet been finalized. The Medina Electric Cooperative line ends approximately 700 feet from the new booster station. An application for the extension of the electric line to the new booster station has been submitted to Medina Electric Cooperative. Information requested by Medina Electric Cooperative has been provided. It may be two or three months before the new booster station has electric service. In the meantime, construction can be completed and many of the required tests can be done using a generator. The owners of the land on which the Salomeneno Booster Station is situated have been advised that the Salomeneno Booster Station will not be removed from their property by December 31 as promised. The owners may want to be paid monthly rent if the station is not removed in three months. The owners have advised that the fence and pump house building do not have to be demolished.

12. Salomoneno Loop Project: Status Report.
  - 12.1 Jennings Tract. The revision of the metes and bound description has not been completed.
  - 12.2 McAlister Tract. At a prior meeting, it was reported that Mr. McAlister wants to be paid for the right-of-way, and the Board authorized the District's Engineer to offer \$2,500.00. The \$2,500 offer has been submitted. Mr. McAlister has not responded. The Board approved moving forward with the necessary steps to acquire the ROW across the McAlister and Jennings property.
13. Sergio Lozano made a motion to ratify action taken to approve sale of 40 acre-feet of Districts water to Zapata County Waterworks. It was seconded by Santiago Hernandez. The Motion unanimously carried.
14. Financial Reports: The reports for November 2025 were presented, reviewed, and discussed.
15. Payables accounts and payroll checks paid for the month of November 2025 were discussed and reviewed. Payments were approved and presented.
16. Communications: None
17. Adjournment: It was noted that the next regular Board Meeting will be held on Wednesday, January 28, 2026, at 10:00 a.m. There being no further business, the meeting was adjourned at 11:55 a.m.

  
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Ramiro Ramirez, Jr., President

  
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Jesse A. Porras, Secretary

  
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Date Approved