

, Zapata Co. WCID
Regular Board Meeting Minutes
Wednesday, June 29, 2022

The regular meeting of the Board of Directors of Zapata County Water Control & Improvement District (Highway 16E) convened on June 29, 2022 at 10:00 a.m. at the office of the District, pursuant to notice duly given as required by law.

1. Call Meeting to Order. A quorum being present Vice-President Jesse Porras called the meeting to order and presided.
2. Roll Call. Directors present when the meeting was called to order were: Jaime A. Gonzalez, Ramiro Ramirez, Jr., Jesse Porras, Sergio Lozano, J.J. Benavides, Field Supervisor, Mireya Bustamante, Office Manager and Neida Guerra, Office Assistant.
3. Certification of Meeting Notice. It was determined that the notice of the date, place, and time of meeting was posted in accordance with Texas Government Code 551.043.
4. Invocation and Pledge of Allegiance. Jesse Porras led the Board in the invocation and pledge of allegiance.
5. Public Comment Period. Public was present and addressed the Board.
6. Minutes: The minutes of the May 25, 2022 regular Board meeting were read, reviewed and discussed. The motion was made by Mr. Ramirez and seconded by Mr. Lozano to approve the minutes. Following a discussion, motion unanimously carried.

President Hildegardo Flores arrived and presided the remainder of the meeting.


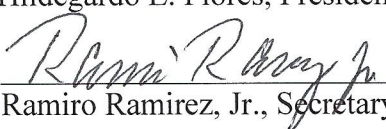
7. Field Supervisor's Report. Presented and discussed.
8. Attorney's Report. – Presented and discussed.
9. District's Engineer's Report. – Presented and discussed.
10. Office Building
 - 10.1 Floor repairs – This Item tabled for next Board meeting
 - 10.2 Parking awning – Status report was given, construction has not yet commenced.
11. Rules and Policies:
 - 11.1 payroll checks
 - 11.2 checks paying accounts than payroll

Following a general discussion of agenda items 11.1 and 11.2, the motion was made by Mr.

Ramirez and seconded by Mr. Lozano that all Directors can sign District checks, that no less than two Directors must sign checks, that any two Directors can sign checks, and that payroll checks be handed to employees on the 15th day and the last day of each month. Following a discussion, the motion unanimously carried. It was agreed that this rule, in final form, will be considered at the next meeting.

12. Status on materials purchase settlement offer with J&C Investments was reported. Final payment of retainage is ready to be issued. This project is closed.
13. Annual Cyber Security: Board and staff viewed training video and will be certified for the 2022.
14. Financials Reports: The reports for May 2022 were presented, reviewed and discussed.
15. Payable accounts and payroll checks paid for the month of June 2022 were discussed and reviewed. Payments were approved as presented.
16. Salomoneno Booster Station Relocation status report was tabled for the next Regular Board meeting.
17. District Boundary: Review and approval of revised metes and bounds description of the District was tabled for the next regular Board meeting.
18. Zapata Waterworks. Report on boundary of Zapata County Waterworks service area was tabled for the next regular board meeting.
19. Annexation. No annexation petitions were received.
20. Communications - None
21. Adjournment: It was noted that the next Regular Board meeting will be held on Wednesday, July 27, 2022 at 10:00 a.m. There being no further business, the meeting was adjourned 12:06 p.m.

6/27/22
Date Approved


Hildegardo E. Flores, President

Ramiro Ramirez, Jr., Secretary