

**ZAPATA COUNTY
WATER CONTROL & IMPROVEMENT DISTRICT (HIGHWAY 16E)**

504 State Highway 16
ZAPATA, TEXAS 78076

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NOTICE OF MEETING and AGENDA: February 13, 2024

The Directors of Zapata County Water Control & Improvement District (Highway 16E) will meet at the office of the District at 504 State Highway 16, Zapata, Texas, on Tuesday, February 13, 2024 at 10:00 a.m., in the Board Room, to conduct the following business of the District:

1. Call meeting to order
2. Roll Call
3. Certification of Meeting Notice
4. Invocation and Pledge of Allegiance
5. Public Comment: Public to address Board of Directors with comments and/ or concerns

During this comment period, members of the public can speak to the Board about (1) an item on the Agenda, and/ or (2) a subject that is not on the Agenda. This comment period shall not exceed one-half (1/2) hour in length, and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the Board must be signed up to do so prior to the comment period.

Comment may also be made by sending a fax to the District before 9:45 a.m. on February 13, 2024. The fax message will be read during the public comment period.

6. Minutes: Read minutes for November 29, 2023 Regular Board Meeting, make any needed corrections and approve
7. Field Supervisor Monthly Report
8. Attorney Report
9. District Engineer's Report
10. Requests for Service: Consider and take action on request that the District service a 2,542.94 acre tract being part of the Blas Maria Grant and all of Survey 205 (Abst. 133), all of Survey 206 (Abst. 446), all of Survey 626 (Abst. 510), all of Survey 16 (Abst. 63/64) and if presented, consider and take action on petition of annexation of said 2,542.94 acre tract.
11. Booster Station Upgrades – La Mota and Bustamante.
 - 11.1 Receive Status Report
 - 11.2 Discuss and take action on upgrades

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12. Meter Status report on efficiency of master meters and discuss contract. Possible action on this item.
13. May 4, 2024 Election
 - 13.1 Consider and adopt an Election Order for the May 4, 2024 election.
 - 13.2 Consider and take action of publication of notice of exemption from use of accessible voting systems.
14. Discuss and take action to select and engage the services of a CPA to conduct the required annual audit of the District for the Fiscal Year that began on September 1st, 2023 and will end on August 31, 2024, and possibly fiscal years thereafter, and if necessary, terminate any and all prior existing engagements for auditing services.
15. Status Report on Field Supervisor/ Operator's (J.J. Benavides) Sick Leave
16. Discuss Customer Delinquency
17. Financial Reports: Receive and discuss
18. Payment of accounts and wages
19. Communications
20. Adjournment

Note: Items 6-19 may be taken out of order.

Posted at the District's Office and on District's internet website on February 8, 2024, at 10:00 A.M.



Mireya Bustamante, Office Manager