

Zapata Co. WCID
Regular Board Meeting Minutes
Wednesday, May 25, 2022

The regular meeting of the Board of Directors of Zapata County Water Control & Improvement District (Highway 16E) convened on May 25, 2022 at 10:14 a.m. at the office of the District, pursuant to notice duly given as required by law.

1. Call Meeting to Order. A quorum being present Vice-President Jaime Gonzalez called the meeting to order and presided.
2. Roll Call. Directors present when the meeting was called to order were, Jaime A. Gonzalez, Ramiro Ramirez, Jr., Jesse Porras, Sergio Lozano, J.J. Benavides, Field Supervisor, Mireya Bustamante, Office Manager and Neida Guerra, Office Assistant. Dr. Hildegardo Flores was absent.
3. Certification of Meeting Notice. It was determined that the notice of the date, place, and time of meeting was posted in accordance with Texas Government Code 551.043.
4. Invocation and Pledge of Allegiance. Jaime A. Gonzalez led the Board in the invocation and pledge of allegiance.
5. Public Comment Period. No one appeared. No comment was received in any form prior to the meeting.
6. Minutes: The minutes of the April 27, 2022 regular Board meeting were read, reviewed and discussed. The motion was made by Mr. Ramirez and seconded by Mr. Lozano to approve the minutes with minor errors to be corrected. Following a discussion, motion unanimously carried.
7. Election of Board of Directors: Election forms (Oath of Office and Statement) were signed by Mr. Ramirez and Mr. Lozano. Dr. Hildegardo Flores will sign at a later date.
8. Field Supervisor's Report. Presented and discussed.
9. Attorney's Report. – Presented and discussed.
10. District's Engineer's Report. – None
11. Office Building: Discuss and take action on.
 - 11.1 Floor repairs – This Item tabled for next Board meeting
 - 11.2 Parking awning - A motion was made by Mr. Porras and seconded by Mr. Ramirez to construct the awning in-house and that the District staff be authorized to purchase the necessary materials. Following a discussion, the motion unanimously carried.

12. A discussion in regards to deleting or increasing names of authorized signees on District's bank accounts took place. A motion was made by Mr. Ramirez and seconded by Mr. Porras to add Mr. Lozano as an authorized signee on the District's bank accounts. Following a discussion, the motion unanimously carried.
13. Rules and Policies: Receive report on procedure for preparation and issuance of payroll and other checks, and discuss and consider adoption of rules and/or policies respecting the preparation and issuance of:
 - 13.1 payroll checks
 - 13.2 checks paying accounts other than payrollThis item tabled for the next Board meeting.
14. Status report on materials purchase settlement offer with J&C Investments respecting close of project and payment of retainage – Table this item for next Board meeting
15. Annexation. A status report was given in regards to annexation of Don Jose Land & Cattle Co. The Order of Annexation and Petition were filed.
16. Overlap of Territory. Discussion of overlap of Zapata Co. Waterworks and Zapata Co. WCID took place. No decisions were made.
17. Request for service.
 - 17.1 Report received on service request for Xavier Paredes: denied due to property being out of District jurisdiction/boundary
 - 17.2 Report received on service request for Alfredo Gutierrez: approved
18. A discussion on the reassignment of Board Members positions took place. Texas Water Code section 49.054 requiring the Board to elect officers, the motion was made by Mr. Ramirez and seconded by Mr. Lozano that the following be the elected officers of the District:

President	Dr. Hildegardo Flores
Vice-President	Jesse Porras
Secretary/Treasurer	Ramiro Ramirez, Jr.
Director	Jaime Gonzalez
Director	Sergio Lozano

Following a discussion, the motion unanimously carried.

19. Financial Reports: The reports for April 2022 were presented, reviewed and discussed.
20. Payable Accounts and payroll checks paid for the month of May 2022 were discussed and reviewed. Payments were approved as presented.
21. Communications – None
22. Adjournment: It was noted that the next Regular Board meeting will be held on Wednesday, June 29, 2022 at 10:00 a.m. There being no further business, the meeting was adjourned 11:43 a.m.

6/29/22

Date Approved

José E. Flores for Dr. Holey
Hildegardo E. Flores, President

Ramiro Ramirez Jr.
Ramiro Ramirez, Jr., Secretary