

**ZAPATA COUNTY  
WATER CONTROL & IMPROVEMENT DISTRICT (HIGHWAY 16E)**

504 State Highway 16  
ZAPATA, TEXAS 78076

TELEPHONE (956) 765-9650

FAX (956)765-9625

**NOTICE OF MEETING and AGENDA: May 25, 2022**

The Directors of Zapata County Water Control & Improvement District (Highway 16E) will meet at the office of the District at 504 State Highway 16, Zapata, Texas, on Wednesday, May 25, 2022 at 10:00 a.m., in the Board Room, to conduct the following business of the District:

1. Call meeting to order
2. Roll Call
3. Certification of Meeting Notice
4. Invocation and Pledge of Allegiance
5. Public Comment: Public to address Board of Directors with comments and/ or comments

During this comment period, members of the public can speak to the Board about (1) an item on the Agenda, and/ or (2) a subject that is not on the Agenda. This comment period shall not exceed one-half (1/2) hour in length, and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the Board must be signed up to do so prior to the comment period.

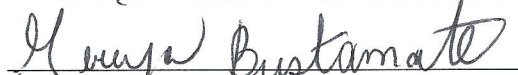
Comment may also be made by sending a fax to the District before 9:45 a.m. on May 25, 2022. The fax message will be read during the public comment period.

6. Minutes: Read minutes for April 27, 2022 Regular Board Meeting; make any needed corrections and approve
7. Election of Board Members: Conduct election of Board officers required by Texas Water Code Section 49.054 (b).
8. Field Supervisor Monthly Report
9. Attorney Report
10. District Engineer's Report
11. Office Building: Discuss and take action on
  - 11.1 floor repairs
  - 11.2 addition of a parking awning
12. Discuss and take action in regards to deleting or increasing names of authorized signees on District's bank accounts or changing/ switching of names.

13. Rules and Policies: Receive report on procedure for preparation and issuance of payroll and other checks, and discuss and consider adoption of rules and /or policies respecting the preparation and issuance of:
  - 13.1 payroll checks
  - 13.2 checks paying accounts other than payroll
14. Status Report on materials purchase settlement offer with J&C Investments respecting close of project and payment of retainage
15. Annexation. Receive status report on annexation of Don Jose Land & Cattle Co. 325.1804 acres.
16. Overlap of Territory. Discuss overlap of Zapata Waterworks and this District's service Areas and make decisions.
17. Request for Service.
  - 17.1 Receive report on Xavier Paredes et al. request for service and make decisions.
  - 17.2 Receive report on Alfredo Gutierrez request for service and make decisions.
18. Discuss and take action on reassignment of Board Members positions
19. Financial Reports: Receive and discuss
20. Payment of accounts and wages
21. Communications
22. Adjournment

**NOTE: Items 6-21 may be taken out of order.**

Posted at the District's Office and on District's internet website on May 20, 2022, at 10:00 A.M.

  
Mireya Bustamante  
Office Manager