

Zapata Co. WCID  
Regular Board Meeting Minutes  
Wednesday, November 19, 2025

The regular meeting of the Board of Directors of Zapata County Water Control & Improvement District (Highway 16E) convened on November 19, 2025, at 10:00 a.m. at the office of the District, pursuant to notice duly given as required by law.

1. Call Meeting to Order. A quorum being present, President Ramiro Ramirez, Jr., called the meeting to order and presided.
2. Roll Call. Directors present when the meeting was called to order were: Ramiro Ramirez, Jr., Jesse Porras, Sergio Lozano, Santiago Hernandez and Gabriela De Los Santos. Also present were: Mireya Bustamante, Office Manager, and Veronica Bustamante, Office Assistant.
3. Certification of Meeting Notice. It was determined that the notice of the date, place, and time of meeting was posted in accordance with Texas Government Code 551.043.
4. Invocation and Pledge of Allegiance. Ramiro Ramirez, Jr. led the Board in the invocation and Pledge of Allegiance.
5. Public comment: No one appeared. No comment was received in any form prior to the meeting.
6. Minutes: The minutes of the October 29, 2025, Regular Board meeting were read, reviewed, and discussed. The motion was made by Sergio Lozano, seconded by Gabriela De Los Santos, to approve the minutes of the October 29, 2025, regular Board meeting. Following a discussion, the motion was carried unanimously.
7. Field Supervisor's Report. – None
8. Attorney's Report. – None
9. District Engineer's Report – A report was presented and discussed.
10. Status Report was received and discussed for La Mota, Bustamante, and Flores Booster Stations: All projects on schedule. No further action required at this time.
11. Salomoneno Loop Project: Status Report. Board approved moving forward with the necessary steps to acquire the ROW across the Jennings property.
12. Financial Reports: The reports for November 2025 were presented, reviewed, and discussed.

13. Payables accounts and payroll checks paid for the month of November 2025 were discussed and reviewed. Payments were approved and presented.
14. Communications: None
15. Personnel: Board discussed and approved the district's employees Christmas bonus awards. Motion made by Jesse A. Porras and seconded by Sergio Lozano to award \$1,000.00 to each employee. Motion passed unanimously
16. Audit for fiscal year ending on August 31, 2025. Tabled in progress.
17. The office manager provided a status update stating that the 2026 Eminent Domain report for calendar year 2025 has been filed. No further action was required.
18. Adjournment: It was noted that the next regular Board Meeting will be held on Wednesday, December 17, 2025, at 10:00 a.m. There being no further business, the meeting was adjourned at 11:45 a.m.

  
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Ramiro Ramirez, Jr., President

  
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Jesse A. Porras, Secretary

  
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Date Approved