

**ZAPATA COUNTY
WATER CONTROL & IMPROVEMENT DISTRICT (HIGHWAY 16E)**

504 State Highway 16
ZAPATA, TEXAS 78076

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NOTICE OF MEETING and AGENDA: June 29, 2022

The Directors of Zapata County Water Control & Improvement District (Highway 16E) will meet at the office of the District at 504 State Highway 16, Zapata, Texas, on Wednesday, June 29, 2022 at 10:00 a.m., in the Board Room, to conduct the following business of the District:

1. Call meeting to order
2. Roll Call
3. Certification of Meeting Notice
4. Invocation and Pledge of Allegiance
5. Public Comment: Public to address Board of Directors with comments and/ or comments

During this comment period, members of the public can speak to the Board about (1) an item on the Agenda, and/ or (2) a subject that is not on the Agenda. This comment period shall not exceed one-half (1/2) hour in length, and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the Board must be signed up to do so prior to the comment period.


Comment may also be made by sending a fax to the District before 9:45 a.m. on June 29, 2022. The fax message will be read during the public comment period.

6. Minutes: Read minutes for May 25, 2022 Regular Board Meeting; make any needed corrections and approve
7. Field Supervisor Monthly Report
8. Attorney Report
9. District Engineer's Report
10. Office Building
 - 10.1 Floor repairs. Discuss and take action
 - 10.2 Parking awning. Receive status report
11. Rules and Policies: Receive report on procedure for preparation and issuance of payroll and other checks, and discuss and consider adoption of rules and /or policies respecting the preparation and issuance of:
 - 11.1 payroll checks
 - 11.2 checks paying accounts other than payroll

12. Status Report on materials purchase settlement offer with J&C Investments respecting close of project and payment of retainage
13. Annual Cyber Security – view video
14. Financial Reports: Receive and discuss
15. Payment of accounts and wages
16. Salomoneño Booster Station Relocation. Receive status report and make any necessary decisions.
17. District Boundary. Review and approve revised metes and bounds description of the District—updated to add territory annexed since metes and bounds description of the District last revised.
18. Zapata Waterworks. Receive report on boundary of Zapata Waterworks service area (CNN) in relation to District boundary.
19. Annexation. Receive and consider annexation petitions, if any.
20. Communications
21. Adjournment

NOTE: Items 6-20 may be taken out of order.

Posted at the District's Office and on District's internet website on June 24, 2022, at 10:00 A.M.



Mireya Bustamante
Office Manager