

Zapata Co. WCID
Regular Board Meeting Minutes
Wednesday, October 25, 2023

The regular meeting of the Board of Directors of Zapata County Water Control & Improvement District (Highway 16E) convened on October 25, 2023 at 10:00 a.m. at the office of the District, pursuant to notice duly given as required by law.

1. Call Meeting to Order. A quorum being present, Vice-President Jesse Porras called the meeting to order and presided.
2. Roll Call. Directors present when the meeting was called to order were: Jesse Porras, Ramiro Ramirez, Jr., Jaime Gonzalez and Sergio Lozano. Also present were: Mireya Bustamante, Office Manager, Neida Guerra, Office Assistant and Juan Delgado, Assistant Supervisor/ Operator. Dr. Hildegardo Flores was absent.
3. Certification of Meeting Notice. It was determined that the notice of the date, place, and time of meeting was posted in accordance with Texas Government Code 551.043.
4. Invocation and Pledge of Allegiance. Jesse Porras led the Board in the invocation and pledge of allegiance.
5. Public Comment Period. No one appeared. No comment was received in any form prior to the meeting.
6. Minutes: The minutes of the September 27, 2023 regular Board meeting were read, reviewed and discussed. The motion was made by Mr. Lozano and seconded by Mr. Jaime Gonzalez to approve the minutes of the September 27, 2023 regular Board Meeting. Following a discussion, the motion unanimously carried.
7. Field Supervisor's Report. An oral report was given by Juan Delgado and discussed.
8. Attorney's Report. – Presented and discussed.
9. District Engineer's Report - A report was discussed.
10. Requests for Services:
 - 10.1 2,542.94 acre tract, part of Blas Maria Grant. Tabled for next Regular Board meeting.
 - 10.2 3,009.41 acre tract out of the Barrocito Pasture. A motion was made by Mr. Ramirez and seconded by Mr. Lozano to accept a conditional approval for annexation pending on acquisition of easements to allow connection to the District's waterline. The Board authorized Manuel Gonzalez (engineer) to communicate with neighboring

customers within service boundaries in regards to the necessary easements at landowner's expense. After a discussion, the motion carried.

11. La Mota and Bustamante Stations Upgrades:
 - 11.1 District Engineer Gonzalez recommended that the District purchase one 60,000 gallon tank for the La Mota booster station. The Engineer estimated that the total cost of the tank and installation would be less than \$150,000. He noted that purchases through Buy Board are exempt from the bidding requirements of Texas Water Code 49.272. The motion was made by Mr. Ramirez and seconded by Mr. Lozano that Engineer Gonzalez is authorized to (a) prepare specifications for one 60,000 gallon tank to be installed at the La Mota booster station, (b) obtain a quote through Buy Board, and (c) solicit bids as required by Texas Water Code 49.272. Following a discussion, the motion unanimously carried.
 - 11.2 District Engineer Gonzalez presented and discussed recommendations and cost estimates for the upgrade of the La Mota and Bustamante booster stations in addition to the 60,000 gallon tank. The motion was made by Mr. Lozano and seconded by Mr. Ramirez that Engineer Gonzalez is authorized (a) to prepare plans and specifications for the equipment and facilities needed for the upgrade of the La Mota and Bustamante booster stations, and (b) obtain quotes through Buy Board, and/or solicit bids as required by Texas Water Code 49.272. Following a discussion, the motion unanimously carried.
12. Consider and take action on increase of base rate. – No action taken.
13. Status report on efficiency of master meters and discuss contract. – This item tabled for the next Board meeting.
14. Financials Reports: The reports for September 2023 were presented, reviewed and discussed.
15. Payable accounts and payroll checks paid for the month of October 2023 were discussed and reviewed. Payments were approved as presented.
16. Communications – None

17. Adjournment: It was noted that the next Regular Board meeting will be held on Wednesday, November 29, 2023 at 10:00 a.m. There being no further business, the meeting was adjourned 12:04 p.m.

Nov. 29, 2023
Date Approved

Jesse A. Porras
Jesse Porras, Vice-President
Ramiro Ramirez
Ramiro Ramirez, Secretary