Zapata Co. WCID
Regular Board Meeting Minutes
Wednesday, September 23, 2026

The regular meeting of the Board of Directors of Zapata County Water Control & Improvement District (Highway 16E) convened on September 23, 2026, at 10:00 a.m. at the office of the District, pursuant to notice duly given as required by law.

1. Call Meeting to Order. A quorum being present, President Ramiro Ramirez, Jr. called the meeting to order and presided.

2. Roll Call. Directors present when the meeting was called to order were: Ramiro Ramirez, Jr., Jesse A. Porras, Sergio Lozano, and Santiago Hernandez. Also present were: Mireya Bustamante, Office Manager, and Veronica Bustamante, Office Assistant. Absent was Director Gabriela De Los Santos.

3. Certification of Meeting Notice. It was determined that the notice of the date, place, and time of meeting was posted in accordance with Texas Government Code 551.043.

4. Invocation and Pledge of Allegiance. Omitted

5. Public comment: No one appeared. No comment was received in any form prior to the meeting.

6. Minutes: The minutes of the September 23, 2026 regular Board meeting were read, reviewed, and discussed. The motion was made by Jesse A. Porras and seconded by Sergio Lozano to approve the minutes of the September 23, 2026 regular Board meeting. Following a discussion, the motion was carried unanimously

7. Field Supervisor's Report. – An oral report was given by Juan Delgado, field supervisor.

8. Attorney's Report. – A report was presented and discussed.

9. District Engineer's Report – None

10. Salomoneno Booster Station: The Board discussed acquisition of fee title to approximately 0.057-acre booster station site as addressed in the attorney's report. Negotiations remain pending. No additional action was taken.

11. Flores Booster Station: The Board reviewed the AEP correspondence and documents concerning electrical service to the Flores booster station. The Board President signed the documents presented. Staff retained the signed documents for coordination with the engineer and AEP.

12. Items 12 and 13 were tabled until the next regular board meeting because the engineer was unavailable.

14. Personnel: Executive Session pursuant to Texas Government Code Section 551.074: Directors went into executive session to discuss personnel matters. It began at 10:50 a.m. and ended at 11:10 a.m. They reconvened the regular Board Meeting at 11:15 a.m. Results from the discussion were as follows:

14.1 Jesse A. Porras made a motion to approve a 5% salary increase for all personnel, with retroactive pay to September 1, 2026, excluding the new field employee until completion of one year of service. The motion was seconded by Sergio Lozano; the motion was carried unanimously.

14.2 License incentive for field employees: The Board discussed increasing the $600.00 annual license incentive, which has remained unchanged since 2008. Discussion included employee retention, responsibilities, and encouragement for employees to retain the required licenses. Sergio Lozano moved to approve a $2.00 per hour licenses incentive increase for licensed field employees. Santiago Hernandez seconded the motion. The motion carried unanimously.

15. Additional field labor: The Board discussed the need for supplemental labor during periods of heavy workload and frequent water line repairs. Members discussed using contract labor at $12.00 per hour, evaluating workers for possible future employment and licensing opportunities. The Board advised the field supervisor to explore supplemental contract labor.

16. Financial Reports: The reports for September 2026 were presented, reviewed, and discussed.

17. Payable accounts and payroll checks paid for September 2026 were discussed and reviewed. Payments were approved and presented.

18. Communications: None

19. Adjournment: Motion to adjourn was made by Sergio Lozano and seconded by Santiago Hernandez. It was noted that the next regular Board Meeting will be held on Wednesday, October 28, 2026, at 10:00 a.m. There being no further business, the meeting was adjourned at 11:25 a.m.

Ramiro Ramirez, Jr., President

Sergio Lozano, Secretary

10/28/2026
Date Approved