

Zapata Co. WCID
Regular Board Meeting Minutes
Wednesday, November 29, 2023

The regular meeting of the Board of Directors of Zapata County Water Control & Improvement District (Highway 16E) convened on November 29, 2023 at 10:00 a.m. at the office of the District, pursuant to notice duly given as required by law.

1. Call Meeting to Order. A quorum being present, Vice-President Jesse Porras called the meeting to order and presided.
2. Roll Call. Directors present when the meeting was called to order were: Jesse Porras, Ramiro Ramirez, Jr., Jaime Gonzalez and Sergio Lozano. Also present were: Mireya Bustamante, Office Manager and Neida Guerra, Office Assistant. Dr. Hildegardo Flores was absent.
3. Certification of Meeting Notice. It was determined that the notice of the date, place, and time of meeting was posted in accordance with Texas Government Code 551.043.
4. Invocation and Pledge of Allegiance. Jesse Porras led the Board in the invocation and pledge of allegiance.
5. Public Comment Period. No one appeared. No comment was received in any form prior to the meeting.
6. Minutes: The minutes of the October 25, 2023 regular Board meeting were read, reviewed and discussed. The motion was made by Mr. Ramirez and seconded by Mr. Lozano to approve the minutes of the October 25, 2023 regular Board Meeting. Following a discussion, the motion unanimously carried.
7. Audit. Mr. Moore presented the District's financial audit beginning September 1st, 2022 and ending August 31st, 2023. After being reviewed and discussed by the Board, Mr. Lozano made a motion to approve the audit. It was seconded by Mr. Ramirez. Following a discussion, the motion unanimously carried.
8. Field Supervisor's Report. - None
9. Attorney's Report. - None
10. District Engineer's Report - A report was presented and discussed.
11. Requests for Services: Consider and take action on request that the District service 2,542.94 acre tract being part of Blas Maria Grant. This item was tabled for the next Regular Board meeting.

12. Status report on efficiency of master meters and discuss contract. – This item tabled for the next Board meeting.
13. Personnel: The Board went into Executive session at 11:54 AM to discuss awarding of employee's annual Christmas bonus. The Executive session ended at 12:16 PM. After discussion, it was agreed by the Board to award each District employee \$1,000.00. A motion was made by Mr. Ramirez and seconded by Mr. Lozano to approve these awards effective on December 1st 2023. The motion unanimously carried.
14. Booster Station Upgrades – La Mota and Bustamante: a report was given by Manuel Gonzalez. An updated report and discussion on project costs, quotes will be tabled for the next Regular Board meeting.
15. Financials Reports: The reports for October 2023 were presented, reviewed and discussed.
16. Payable accounts and payroll checks paid for the month of November 2023 were discussed and reviewed. Payments were approved as presented.
17. Communications – CD interest rates at Zapata National Bank were discussed.
18. Adjournment: It was noted that the next Regular Board meeting will be held on Wednesday, December 20, 2023 at 10:00 AM. There being no further business, the meeting was adjourned 12:31 PM.

Feb 13, 2024

Date Approved

Jesse Porras

Jesse Porras, Vice-President

Ramiro Ramirez

Ramiro Ramirez, Secretary